

Special Projects In Christian  
Missionary Areas



SPICMA PO Box 299 Cirencester GL7 9FP  
Director: Paddy Phelan  
Email: [spicma@gmail.com](mailto:spicma@gmail.com) tel. 0759 7094932

## PROJECT REPORT

Spicma require a minimum level of administration from our partners but in order for us to provide the necessary information to our trustees and feedback for our donors, we require a report on each project we support.

We are very happy to receive the report as email or as an attachment. However it is extremely helpful for us to have the information presented in the following format.

PLEASE SEND THE REPORT & COPIES OF RELEVANT INVOICES TO [reports.spicma@gmail.com](mailto:reports.spicma@gmail.com)

Project\_

Date of Completion\_\_

Date on which the report is being made (this should normally be within 3 months of completion of the project)\_

Name of the person submitting this report.\_

Address or location of the project\_

---

Number of photos attached\_\_

A brief report about the project ( This form is also available as a download from our Web Site )